

# Community College of Philadelphia

## MEETING MINUTES

<b>Work Group:</b>	Academic Support Subcommittee
<b>Meeting Date:</b>	Thursday, March 24, 2016
<b>Meeting Time:</b>	The meeting was called to order at 3:40 p.m.
<b>Attendees:</b>	Tarsha Walton, Todd Jones, Carlos Diaz, Wendy Kohler, Lynette Luckers, Gim Lim, Latoya Langston, Nadia Mendez and Bonnie Harrington.
<b>Facilitators:</b>	Todd Jones
<b>Guests:</b>	
<b>Location:</b>	BG-07G
<b>Topic:</b>	Various Topics

### Discussion Points

#### **Review of Minutes**

The minutes from the February 25, 2016 were reviewed by the committee.

The following correction was made to the minutes:

#1 Page 2, paragraph 2, should read the following, “A motion was made by Bonnie Harrington to add Approved Prior Learning Assessment to P&P # 6 as proposed and was seconded by Wendy Kohler.

A motion to made to accept the minutes with the indicated correction by Tarsha Walton and seconded by Lynette Luckers. All members voted yes to approve the minutes.

#### **Old Business**

#### **P&P #8 – Academic Progress**

It was noted that the policy reissue date March 15, 2013 is not listed with the rest of the “Reissued” dates. Todd Jones said he would check on this.

After discussion of policy, it was decided to insert a title to paragraph “D” as discussed in our previous meeting. Motion was made by Wendy Kohler to add the title of “Academic Probation Policy” and seconded by Nadia Mendez.

**P&P #10 – Academic and Time Amnesty**

Bonnie Harrington distributed proposed changes to the policy to reflect the new title for the “Vice President of Academic Affairs to “Academic and Student Success”. After discussion, it was decided to change all instances where grades are listed, the “FS” grade should be added and the words “and” or “or” should be changed to “and/or”, throughout the entire policy. Motion was not made to adopt.

**P&P #6 – Determining Eligibility for Graduation and Issuance of Diplomas**

As recommended by the IWC, it was agreed upon that “Prior Learning Assessment” should be changed to “Approved Prior Learning Assessment” in the policy as approved in the February 25, 2016 meeting.

The inclusion of waiving English 101 and 102 will not be proposed. The English Department has decided to rescind the previous proposed language.

Motion was made to adjourn the meeting at 4:08 p.m. by Tarsha Walton, and seconded by Gim Lim.

The next meeting will be held on April 28, 3:30 p.m. in BG-07.

Addendum – At the September 22, 2016 meeting - There was a discussion about P&P 6, Determining Eligibility for Graduation and Issuance of Diplomas, and whether or not it was approved by the Academic Support Subcommittee. This is noted in the minutes of the 9/22/2016 meeting.